**Model letter 5 – Decision by Assessment Committee**

To: Dean of the faculty, Principal Supervisor

From: Chair Assessment Committee

Cc: PhD Office

Date:

Reference:

Subject: Decision by Assessment Committee

Attachments: Anonymized assessment forms

Dear Dean, dear principal Supervisor,

The Assessment Committee, appointed by a decision of the Dean of *[date]* to assess the thesis entitled *[title thesis]* by *[name doctoral candidate]* has reached the following conclusion:

* The committee approves unconditional admission of the candidate to the defence of the thesis
* The committee approves the admission of the candidate to the defence of the thesis, on the condition of **minor revisions** to be made to the thesis
* The committee disapproves the admission of the candidate to the defence of the thesis

The anonymized assessment forms of the members of the committee are attached to this letter.

When the decision is ‘admissible with minor revisions’ please refer to the assessment forms for the required revisions. According to the Doctoral Regulations, a new version of the thesis revised under supervision of the supervisor is admissible to the defence, without a further assessment by the assessment committee.

Signature of the chair of the Assessment Committee:

Date: