



Education and Examination Regulations (EER) of the Master's Programme in Medicine, 2013 curriculum, 2023-2024, English track of the Faculty of Health, Medicine and Life Sciences, Maastricht University, as meant in Section 7.13 of the Dutch Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*].

These rules have been adopted by the Dean after advice of or consent from the Programme Committee (Opleidingscommissie) and after consent from or in consultation with the Faculty Council (Faculteitsraad).



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SECTION 1 – GENERAL

Article 1.1 – Applicability of the regulations

These regulations apply to all students registered for the Master's Programme in Medicine, English track (to be referred to hereinafter as 'MaMed'), for the 2023-2024 academic year – 2013 curriculum. The MaMed – also referred to as the follow-up master's programme – 2013 curriculum, is provided within the Faculty of Health, Medicine and Life Sciences (to be referred to hereinafter as 'FHML') of Maastricht University (to be referred to hereinafter as 'UM').

1. These rules apply to all students in the MaMed registered for the academic year 2023-2024.
2. Registered are all international scholarship students.
3. Scholarship students can only be admitted to the MaMed if they have a scholarship provided by their government.
4. Students can only be admitted to the MaMed if their language level is at least IELTS 6.5.

Article 1.1a End of the programme

Four years after the last student started in the MaMed programme in September 2019, regular educational activities in English are no longer supported. This means the MaMed programme will end on September 1st 2023.

Article 1.2 – Definition of terms

In these regulations, the following terms shall be understood to have the meanings assigned to them below:

- Academic adviser: Instructor charged with general and specific duties relating to providing study guidance to all students.
- Academic year: the time period starting on 1 September and ending on 31 August of the next calendar year.
- the Act: the (Dutch) Higher Education and Scientific Research Act (Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek, WHW)
- Assessment plan: description of an educational activity concerning content and examination
- Board of Examiners of Medicine (BoE Med) [*Examencommissie Geneeskunde*] The committee referred to in Section 7.12 of the Act;
- Clinical placement: Period of education during which students obtain practical healthcare experience.
- Clinical placement coordinator: Person who, as chairperson of the clinical placement scheduling group, supervises and is responsible for the quality of education and testing during the relevant clinical placement.
- Competency domains: Various roles as listed in the 2009 Framework for undergraduate medical education in the Netherlands.
- Course year: The year in which a programme described below is offered.
- Credit: a unit equal to one ECTS credit with a study load of 28 hours, in accordance with Section 7.4 of The Act.
- ECTS: European Credit Transfer System
- Exam: Under The Act, an exam is a component of the final examination programme. An exam may consist of several components/tests.
- Examiner: the person designated by the board of examiners to administer exams and to determine the results of such exams;
- Elective: Study unit encompassing educational activities that fall under the elective education programme.
- Final examination: Under the The Act, a final examination is the sum of all of the examinations conducted during the study units that are part of the

- programme.
- Framework: the 2009 framework for undergraduate medical education in the Netherlands.
- HELP: Healthcare Participation.
- IELTS: International English Language Testing System.
- Master assessment committee: examiners in the Master of Medicine. The master assessment committee will render a final assessment of the students competence development based on the mentor's advice and the master's portfolio.
- Master's Programme: Programme defined in Article 7.3a(1)(b) of The Act.
- Mentor: By the faculty appointed teacher responsible for guiding the student, in its competency development, advising about the competency development and informing students about the curriculum and portfolio system.
- Professional Behaviour: observable behaviour (in speech, behaviour and appearance) in which values of the profession are visible (as defined in the protocol Iudicum Abdeundi, as established by the "Nederlandse Federatie van Universitaire Medische Centra" on November first 2010).
- Portfolio: The central instrument for assessing the student's learning process and competency development.
- Portfolio examination: aggregated rating of all information regarding the competence development in the portfolio at review time T1, T2 and T3.
- Progress test: progress test held several times a year. A test in the competency domain of medical knowledge and skills.
- Reprehensible behaviour: Behaviour of students that can lead to measures (definition according to the protocol Iudicium Abeundi as determined by the Dutch Federation of University Medical Centres on November first 2010)
- Rules and Regulations: the regulations to be specified by the BoE Med to: ensure the quality of examinations and final examinations; establish guidelines and instructions in the context of the EER regarding grading examinations and final examinations and determining the results of examinations and final examinations; grant exemptions; and take measures to combat fraud.
- SCIP: Scientific research Participation
- Scholarship students: students who are studying here with a scholarship from their government.
- Student: A person who is registered at UM to take the courses and/or exam and tests for the programme and who is subject to the application of Article 1.2, of these EER.
- Student portal: Electronic learning environment of Maastricht University.
- Working day: Monday – Friday (not being a holiday)

Article 1.3 – Aim of the programme

The objective of the Master's Programme is to impart knowledge, insights, and skills to the student so that the student meets the final qualifications laid down in the Framework for undergraduate medical Education 2009 (Raamplan Artsopleiding in Dutch).

Article 1.4 – Programme format, language, and academic advisement

1. The programme's educational activities are based on core values and norms laid down in the Maastricht University Rules of Conduct and the principles of research integrity and the ensuing guidelines for good research practices as laid down in the Netherlands Code of Conduct for Research integrity (see UM website).

2. This is a full-time programme.
3. The education and examinations are provided in the English language.
4. The faculty will provide study guidance for students registered for the programme.
5. A minimum of 30% of the MaMed programme has to be done in the Netherlands. The management team has a final decision on this percentage.

Article 1.5 – Fraud

1. 'Fraud', including 'plagiarism', is defined as acts or omissions by a student which make it impossible, in whole or in part, to properly evaluate the student's knowledge, understanding and skills.
2. 'Plagiarism' is defined as the presentation of ideas or words/passages from one's own or someone else's sources without proper acknowledgment of the sources.
3. The term 'fraud' is also understood to include attempted fraud.
4. If the BoE Med determines that a student has engaged in fraud with respect to an exam or exam component, the BoE Med can take appropriate measures.
5. In case of fraud/ plagiarism in group assignments the whole group is in principle responsible for the fraud/ plagiarism. In case of fraud/ plagiarism in group assignments the measures may differ per individual student if there is undisputed evidence of unequal contribution of these individuals to the committed fraud/ plagiarism.
6. In serious cases of fraud, the BoE Med can propose to UM 'Executive Board that the student(s) concerned should be permanently expelled from the programme.
7. The General FHML Regulation for Fraud and Irregularities (Uniforme FHML regeling over Fraude en Onregelmatigheden) drawn up by the BoE Med provides further details of the definition of fraud and the measures that the BoE Med can impose. This regulation is accessible through the Student Portal.

SECTION 2 – STRUCTURE OF THE PROGRAMME

Article 2.1 – Study load in credits and division over the course years

1. The programme has a study load of 180 credits, with one credit equalling 28 hours of study.
2. The study load of 180 credits is divided over 3 phases organised during the three master's years. Each phase is considered to be a single study unit of 60 credits. The 180 credit points are awarded at the end of the medical studies, if the student meets the requirements at assessment moments T1, T2 and T3.
3. The student will receive information about the study progress at designated times (portfolio exam T1, T2 and T3).
4. The assessment plans are part of the EER and published on StudentPortal.

Article 2.2 – Composition of the programme

1. The programme comprises the following primary components:
 - a. Phase T1
 - b. Phase T2
 - c. Phase T3
2. The student receives an individual Master track in which the rotations of Internal Medicine, Surgery, Mother and Child, Neurosciences and Family and Social Medicine and the Health Care Participation (HELP) are offered in a generally fixed order. The Electives A and B and the Science Participation (SCIP) may be in different places in the master track.



3. Phase T1 comprises at least the rotations Internal Medicine and Surgery. Phase T2 comprises at least the rotations Mother and Child, Neurosciences and Family and Social Medicine. Phase T3 includes at least the Health Care Participation (HELP).

4. The contents and objectives of the main components referred to in paragraph 2.2.1, as well as the rotations and other components relating to them, can be viewed at the Student Portal. In the master portfolio, the student records all relevant information and feedback on its competency development during these (main) components.

Article 2.3 – Portfolio examination

1. Every phase is ended by a portfolio exam (T1, T2, T3) at which the information in the portfolio concerning competency development is judged per competency.
2. A more detailed description of the rules concerning the portfolio exam is included in the general assessment plan MaMed which is published on Student Portal.

2.3a Progress testing

1. In every phase progress testing is used. This way of testing consists of several progress tests in every phase. Every progress test is a test concerning knowledge and application of knowledge on the level of the final qualifications laid down in the 2009 framework for undergraduate medical education in the Netherlands
2. More (logistic) information about progress testing can be consulted via Student Portal.
3. The results of the individual progress tests are an obligatory part in the Master's portfolio.

Article 2.4 – Admission to the Healthcare Participation (HELP)

A student may be admitted to the HELP if the student has made demonstrable progress in its competency development during the five regular rotations at the time of concluding phase T2.

Article 2.5 – Combining clinical placements with pregnancy and childcare

1. With regard to pregnancy and/or childcare (and/or other care tasks initially limited to family members in the first line), the BoE Med may set up a custom programme for master's students upon their written request.
2. The request referred to in paragraph 1 should be accompanied by a specific proposal for a programme that has been prepared in consultation with the academic adviser and the department rotation planning.
3. The BoE Med strives to make a decision as soon as possible but no later than 2 months after submission of the request.

Article 2.6 To declare an examination invalid

The BoE Med is authorized to declare an exam invalid.

Article 2.7 Flexible programme and flexible master's

1. A student registered for one of the faculty's programmes may, under certain conditions, formulate an educational programme of its own, which is different from the educational programme of the regular master's programme in medicine. The composition of such a programme must be approved beforehand by the appropriate board of examiners.
2. The board of examiners will decide whether to grant permission for the student's proposal within four weeks after it receives the proposal.
3. In granting the permission, the board of examiners will indicate which



programme offered by the faculty will include the programme formulated by the student for purposes of the Education and Examination Regulations.

SECTION 3 – GENERAL PROVISIONS ON EXAMINATIONS (TESTS OR TEST COMPONENTS) AND THE FINAL EXAMINATION

Article 3.1 – Format of the exams

1. The Faculty Board determines whether the exams will be conducted in writing, orally, or otherwise. The BoE Med has the ability to decide different in special cases.
2. Upon request, and to the extent reasonably possible given the objective of the programme and its organisational and educational prerequisites, disabled students will be afforded the opportunity to take their exams in a manner that takes their individual disability into account as much as possible. If necessary, the BoE Med will obtain expert advice where necessary from the faculty's student advisor and/or the student dean before taking a decision in such matters.
3. Oral exams will be publicly accessible, unless the BoE Med decides otherwise in writing in a particular case or if a student objects to the examination being publicly accessible.

Article 3.2 – Exam results

Exam results (T1, T2, T3) will be expressed as stated in the qualifications for the relevant exam.

Article 3.3 – Grading and publication of exam results

1. Unless stipulated otherwise in this document or in the Rules and Regulations, the master assessment committee determines the result for a portfolio exam (T1, T2, T3). The master assessment committee will provide the educational organisation/secretary for the BoE Med with the information needed for the purpose of announcing the result to the student. The announcement of the exam results will take place within 15 working days after the day of correct submission of the request for assessment of the portfolio exam or within 15 working days after the deadline or agreed submission date. The result is also added to the students portfolio. The grading of the inter-faculty progress test will take place within 15 working days after the last taking at the participating faculties.
2. The examiners responsible for the exams establish a written assessment plan including a remediation regulation. These plans are submitted to the BoE Med for advice and are uploaded to Student Portal.

Article 3.4 – Right of inspection

1. Within 10 working days of the date on which the result of a written exam, including a computer-based exam, is announced, students may, upon request, inspect their graded work.
2. Within the period referred to in paragraph 1, the students may, upon request, inspect the questions and assignments for the written exam and the norms based on which it was graded.
3. The announcement of the results of a written examination must include a statement of how the examination can be inspected.

Article 3.5 – Period of validity of the exams and components of exams

1. The period of validity of exams that have been passed is unlimited. Contrary to the above the BoE Med may request an additional exam or component of an exam if the existing results are older than 5 years and the student's knowledge or insight that was examined is demonstrably outdated or the skills that were examined are demonstrably outdated.



2. In exceptional circumstances as meant in the Act, second part (for example as a result of pregnancy, disease or board memberships), this period of 5 years (as mentioned above) can be extended as long as the scholarship permits this or as long as the student receives financial support from the profiling fund.

3. Components of an exam that were sufficient but without passing the complete exam will lose their validity 5 years after the end of the academic year in which these results were achieved, unless the BoE Med decides different.

Article 3.6 – Exemption from exams

1. At a student's request, the BoE Med may exempt a student from taking an exam or components thereof if the student demonstrates to the BoE Med's satisfaction that the student has successfully completed part of another programme that is comparable in terms of substance and study load.

2. The SCIP is excepted from this exemption.

3. Granting an exemption does not obligate the faculty to offer alternative educational content during the period for which the exemption was granted.

4. The BoE Med will not grant any exemption based on exams passed by a student outside the programme during a period in which the student was barred by the BoE Med from taking exams for the programme because of fraud.

5. The grounds on which the BoE may grant exemptions, are contained in the Rules and Regulations.

Article 3.7 – Final examination in the MaMed

The following examination can be taken in the Master's Programme: the final Master's Examination (Section 7.10 of The Act) at T3.

Article 3.8 – Final Master's Examination

The student will have passed the final Master's Examination if the student earned all 180 credits of the MaMed.

Article 3.9 – Degree and diploma

1. Candidates who have successfully passed the final Master's Examination for the MaMed will be awarded a "Master of Science" degree. The degree will be accompanied by a statement of the field or profession to which the degree relates.

2. As proof that the final examination was passed, the BoE Med will issue a diploma, after it has been stated by or on behalf of UM's Executive Board that the procedural requirements for receiving the diploma have been met.

3. The diploma showing that the examination has been passed will in any case indicate:

a. the name of the programme;

b. the final examination components;

c. (where appropriate) the right to practice a specific profession which is related to the diploma;

d. the degree awarded;

e. the date on which the programme was most recently accredited or reviewed.

4. Students who are entitled to be issued a diploma may, stating reasons and with due observance of UM's rules, ask the BoE Med not to do this yet.

5. The diploma will be signed by the chair of the BoE Med and the dean.

6. The diploma will be awarded in public, unless the BoE Med decides otherwise in exceptional cases.

7. The diploma will be issued along with a list of final examination components and a supplement.

8. The BoE Med may award the '*cum laude*' designation in accordance with the provisions in the Rules and Regulations.



9. Prior to determining the result of the final examination, the board of examiners for reliability assurance may conduct their own investigation of the student's at least achieved 'according to expectation' competences regarding one or more components or aspects of the portfolio if and insofar as the results of the relevant components give reason to do this.

The board of examiners needs to argue with sufficient arguments to perform this investigation.

SECTION 4 – ADMISSION

Article 4.1 – Admission to Year 1 of the MaMed

1. Only scholarship students who have completed their bachelor's degree at FHML will be admitted to the education and examination programme of Year 1 of the MaMed if they have earned the 180 credits of the three course years of the preceding Bachelor's Programme in Medicine and have been awarded with the bachelor's degree and have an IELTS score of at least 6.5.

2. February 2020 was the last opportunity for students to enter the Master's Programme in Medicine, English track (MaMed).

The flexible bachelor's degree will not confer admission to the education and examination programme of the MaMed.

SECTION 5 – FAILING BEHAVIOUR, REPREHENSIBLE BEHAVIOUR AND UNSUITABILITY (IUDICIUM ABEUNDI)

Article 5.1 – Failing behaviour, reprehensible behaviour and performance in the programme, including patient care

1. If, at any time during the programme, an instructor or other party not directly involved in the programme considers the student's behaviour as failing to meet the standard required for functioning in the programme, including regarding patient care, the instructor or other party will notify the BoE Med of this in writing, stating the reasons for their opinion.

2. Based on such report, the BoE Med will determine whether the student's behaviour merits investigation. The BoE Med initiates investigations pursuant to this article by notifying the relevant student and the FHML Faculty Board in writing. The investigation will be completed within six weeks.

3. An investigation will at least include an interview with the student and the relevant instructor and/or party not directly involved with the programme. The findings of the investigation will be laid down in writing.

4. The results of the investigation will be attached to the notification and included in the study portfolio.

5. The BoE Med will seek an individual solution.

Article 5.2 – Need for a Certificate of Good Conduct (VOG) and unsuitability (*iudicium abeundi*)

1. It is necessary to submit a Certificate of Good Conduct (VOG) before the start of the first educational component in the master of medicine programme. Failure to possess a valid VOG means that student cannot start or continue the master's programme in medicine.

2. The student is expected to report to the head of the Department of the Educational Institute FHML any criminal or disciplinary investigations against and/or convictions of the student, should there be any after the submission of the VOG.

3. In exceptional circumstances and after carefully weighing the interests involved, the BoE Med or the dean/ the faculty board may, stating reasons, ask the UM's Executive Board to terminate or deny a student's registration for a programme if, through the student's conduct or statements, the student has shown that the student is unsuitable to practice one or more professions for which the Medical Education programme in which the student is registered or is unsuitable for the practical preparation for the profession. The Faculty Board, the BoE Med and the UM's Executive Board then respect the rules of the Protocol Iudicium Abeundi as established by the *Nederlandse Federatie van Universitaire Medische Centra*, november first 2010.

4. The specific rules (clauses) concerning termination or denying students' registration in the programme and unsuitability (iudicium abeundi) in the Maastricht University's Enrolment Provisions (Inschrijvingsbesluit Universiteit Maastricht), apply.

SECTION 6 – LEGAL PROTECTION

Article 6.1 – Right of appeal

Within six weeks after the decision by the examiner and the **BoE Med** is announced, the student may appeal this decision to UM's Complaint Service Point. The appeal must be signed, must include a date and the name and address of the party lodging the appeal, must indicate the grounds for the appeal and, if possible, must include a copy of the decision being appealed.

SECTION 7 – TRANSITIONAL PROVISIONS AND FINAL PROVISIONS

Article 7.1 – Amendments

1. Amendments to these regulations will be adopted by the FHML Faculty Board in accordance with the procedure laid down in the faculty rules and the law.
2. No amendments can be made that would apply to the current academic year, unless it can be reasonably assumed that no student interests would be harmed.

Article 7.2 – Publication

1. The FHML Faculty Board will ensure the suitable publication of these regulations, the Rules and Regulations, and any amendments thereto.
2. Any interested party may obtain a copy of the documents referred to in the first paragraph from the secretary for the FHML Educational Institute.

Article 7.3 – Evaluation

The Faculty Board will ensure that the education of the programme is regularly evaluated, assessing (weighing) at least – for the purpose of monitoring and if necessary adapting the student workload – the amount of time students need to complete their duties as set out therein.

Article 7.4 – Unforeseen cases

In cases for which these regulations do not provide or do not clearly provide, the FHML Faculty Board will issue decisions after consulting the BoE Med. The decision will be in writing and substantiated.

Article 7.5 – Hardship clause

The BoE Med has been authorised – after consulting the FHML Faculty Board – to deviate in the student's favour from these regulations in individual cases if it believes that the unabridged application of these regulations would result in unreasonable treatment or serious unfairness. This is with exception to the rules



concerning the study advice in which by law the FHML faculty board is qualified.

Article 7.6 – Citation

These regulations should be cited as the Education and Examination Regulations of the Master’s Programme in Medicine, 2013 curriculum, English track, 2023-2024.

Article 7.7 – Effective date

These regulations will enter into effect on 1 September 2023 and will apply to the 2023-2024 academic year.

Adopted by the Dean of the FHML on 9-5-2023.

SECTION 8 – Addendum

Appendix to the EER 2023/2024: Language of instruction

Dutch programme with an **English track** (Engelstalige versie):

Master’s Programme/ Track in Medicine (Mamed)

The choice for the language of instruction of the programme is in line with the UM Code of Conduct on language in accordance with the Dutch Higher Education and Research Act (WHW) art. 7.2.

Because of the specific educational nature and profile of the Master’s Programme/ Track in Medicine (Mamed), teaching and examinations are conducted in English. This guarantees the quality of education, because:

- The content of the programme has a national as well as an international orientation and focus. The aim of the programme is to prepare students on medical and healthcare issues and problems in an international context.
- The academic community (including the programme’s teaching staff) is internationally oriented. In this programme/ track the “international classroom” concept is used and is English the common international language.
- The programme prepares students for the Dutch and international labour market. The population of students exists of foreign students. At the end of the programme / track students may work as a doctor either in the Dutch healthcare or in the healthcare abroad.