

ISAP Privacy Statement

What Data do we collect?

When you register as a participant of the International Student Ambassador Programme (ISAP) you are providing us with several pieces of personal data, namely:

- Your Student Email address
- Your Name
- Your nationality
- Your Age
- The Faculty that you are studying at

The team at ISAP also organise and host events for those that have registered for the ISAP. At these events photographs or films may be taken, by registering with the programme and attending these events you may also be providing the ISAP with:

- Your likeness through film or photography

How do we collect this data?

You directly provide most of the data to the ISAP. We collect and process data when you:

- Register to the ISAP through the registration form
- Attend an event hosted by the ISAP team

Where this data is stored

Once you have provided use with the information mentioned above the ISAP team will store this data securely within the Maastricht University system.

Any personal data that you have provided for the ISAP will be deleted 1 (One) year and 6 (Six) months after the time of collection.

What ISAP does with your data?

When the data has been collected and stored securely by the ISAP team it may be used for several purposes, namely:

- Organising the programme through:
 - Matching New students with ISAP Ambassadors
- Informing participants about upcoming events or news
- Uploading to the ISAP social media pages to promote past events (Facebook, Instagram)
- Promote other events by Maastricht University Organisations (E.g. UM Sports, INKOM)

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What are your data protection rights?

The ISAP would like to make you fully aware of all your data protection rights. Everyone who has registered for the ISAP has several rights regarding their personal data namely:

The right to access – You have the right to request ISAP for copies of your personal data.

The right to rectification – You have the right to request that ISAP correct any information you believe is inaccurate. You also have the right to request ISAP to complete information you believe is incomplete.

The right to erasure – You have the right to request that ISAP restrict the processing of your personal data, under certain conditions

The right to data portability – You have the right to request that ISAP transfer the data we have collected to another organization, or directly to you, under certain conditions

If you make a request we have one month to respond to you. If you would like to exercise any of these rights, please contact us at

Email: info-isap@maastrichtuniversity.nl

Or

Write to us at: P.O. Box 616, 6200 MD Maastricht, The Netherlands

How to contact the appropriate authority:

Should you wish to report a complaint or if you feel the ISAP team has not addressed your concern in a satisfactory manner, or you are looking for more information regarding Maastricht University's general privacy statement. You may visit the Maastricht University's [privacy page](#) or contact Maastricht University's (UM) Data Protection officer

Email: privacy@maastrichtuniversity.nl

Address: Maastricht University

Attn. Data Protection Officer

Postbus 616

6200 MD Maastricht