

**Education and Examination Regulations**

**Bachelor's programme in**

**Global Studies**

**2022-2023**

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## **SECTION 1 GENERAL PROVISIONS**

### **Article 1.1 Applicability of the regulations**

These regulations apply to education, exams, and examinations of the English-language bachelor's programme in Global Studies and to all students who are registered for this bachelor's programme.

The programme is provided by Maastricht University's Faculty of Arts and Social Sciences, hereinafter to be referred to as 'the faculty' or 'FASoS', with contributions by:

- Faculty of Health, Medicine and Life Sciences,
- Faculty of Law,
- Faculty of Science and Engineering,
- Faculty of Psychology and Neuroscience, and
- School of Business and Economics.

The regulations were adopted by the Faculty Board after advice and/or consent from the educational programme committee BSc GS and the Faculty Council. The regulations will take effect on 1 September 2022 for the academic year 2022/23. The regulations in Section 2 Admission will take effect on 1 September 2022 and apply to admissions for the academic year 2023/24.

### **Article 1.2 Definitions**

In these regulations, the following definitions apply:

- a. the Act: the Higher Education and Scientific Research Act (Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek);
- b. student: a person who is enrolled at the university for education and/or to take exams and the examination for the programme;
- c. programme: the bachelor's programme referred to in Article 1.1 of these regulations, consisting of a coherent group of study units;
- d. academic year: the period from 1 September of a calendar year up to and including 31 August of the following calendar year;
- e. course year: year 1, 2, or 3 of the programme;
- f. semester: a portion of the academic year, starting 1 September and - depending on the exact start date of the academic year - ending approximately 31 January, or starting approximately 1 February and ending 31 August;
- g. minor: a coherent unit of courses and skills trainings; the faculty's minors are comprised of 30 credits and are offered in semester 5;
- h. examination: the final examination for the bachelor's programme;
- i. exam: a component of the examination, referred to in Article 7.10 of the Act;
- j. module: an educational component of the programme, such as a course, practical training, tutorial, or bachelor thesis;
- k. course: a programme study unit within the meaning of the Act;
- l. practical training: practical training as referred to in Article 7.13(2)(d) of the Act, in one of the following forms:
  - writing a thesis;
  - writing a paper, creating a technological design or performing another written assignment;
  - performing a research assignment;
  - participating in field work or a field trip;
  - completing an internship;
  - participating in an activity intended to develop certain skills (e.g. research or language skills);
- m. credit: a unit expressed in ECTS credits, with one credit equalling 28 hours of study;
- n. UM: Maastricht University;
- o. Faculty Board: the Faculty Board referred to in Article 9.12 of the Act;
- p. Board of Admissions: the board responsible for judging the admissibility of a candidate to the programme;
- q. Board of Examiners: the board of examiners referred to in Article 7.12 of the Act;

- r. examiner: the person designated by the Board of Examiners to administer exams and to determine the results of those exams;
- s. responsible examiner: the primary responsible for the design, conduct, and grading of the exams within the course, who ensures and monitors the overall consistency in the work of the different tutors;
- t. Educational Programme Committee: the representation and advisory body that carries out the duties described in Article 9.18 of the Act;
- u. course catalogue: the curriculum overview with programme-specific provisions and information, as published on the web catalogue on the UM website;
- v. communication: correspondence made via email to the student account, or by regular mail sent to the residential/living address or, if that is not listed or has expired, to the standard address;
- w. information: any details provided via the student intranet, the digital learning environment, and students' UM email account.

The other terms have the meaning given to them by the Act.

## **SECTION 2 ADMISSION**

The application deadlines regarding the bachelor's programme Global Studies will be announced on the UM website.

### **Article 2.1 Eligibility and admission**

A prospective student needs to meet the prerequisites concerning previous education (article 2.2) and language (article 2.3) to be eligible for admission. Prospective students for the bachelor programme Global Studies will be selected on the basis of the admissions procedure as set forth in article 2.4.

### **Article 2.2 Pre-university education requirements**

The applicant who has a pre-university education diploma referred to in Article 7.24 of the Act or has been exempted from this under the Act, is admissible to the programme.

### **Article 2.3 Language requirements**

Applicants who hold a non-Dutch diploma and meet the admission requirements of article 2.2, may only register for the programme if they have the required level of English, corresponding to an academic IELTS 6.0 at least. The applicants meet this requirement if they have completed:

- secondary education in an EU/EEA country where English was followed up to and including the final year;
- secondary education in a non-EU/EEA country where English is the national language and language of instruction in education;
- a bachelor's or master's programme of which the language of instruction is English;
- an International or European Baccalaureate, a US high school, or UK GCE A-levels;
- secondary education, or a bachelor's or master's programme where the language of instruction is not English, but the applicant is able to demonstrate sufficient proficiency in English, e.g., by English taught courses, (an) internship(s), or work experience in an English environment.

If an applicant does not meet one of the abovementioned requirements, the applicant will be recommended to submit proof of having passed one of the below language test certificates (or similar accredited certification):

- IELTS with a score of at least 6.0;
- TOEFL with a score of at least 550 (paper-based), or 80 (internet-based);
- TOEIC listening and reading (670) and speaking and writing (290);
- Cambridge [First Certificate in English (FCE) Grade B (scale 173-175), First Certificate in English (FCE) Grade C (scale 169-172)].

Your application can be rejected or additional requirements can be set if there are reasonable doubts about English language proficiency.

### **Article 2.4 Admissions procedure**

Applicants must provide two documents:

1. A motivational statement that explains their reasoning for choosing Global Studies.
2. An essay on a topic of societal importance.

The Board of Admissions (article 2.5) reviews all completed applications and assesses academic performance, motivation, and the match between the applicant and the programme. The Board of Admissions determines whether a student can be admitted to the programme.

The Board of Admissions retains the right to grant admission to candidates whose application was deemed insufficient but promising, if the potential student can be offered adequate capacity and care.

## **Article 2.5 Board of Admissions**

1. The programme's Board of Admissions is responsible for the Colloquium Doctum as mentioned in article 2.6.
2. The Faculty Board appoints the members of the Board of Admissions.

## **Article 2.6 Colloquium Doctum - Entrance exam**

1. The person who does not meet the prerequisites referred to in Article 2.2 can still qualify by passing the entrance exam (the so-called Colloquium Doctum), in accordance with Article 7.29 of the Act.
2. The person who wishes to sit the Colloquium Doctum must be aged twenty-one or older at the start of the programme following the Colloquium Doctum exam. This age requirement may be waived if the person in question holds a diploma issued outside the Netherlands that grants admission in the country of origin to a programme at a higher education institution. The age requirement can also be waived if the person in question has refugee status and cannot present their diploma for this reason.
3. The Colloquium Doctum referred to in Article 7.29 of the Act is held by a Colloquium Doctum Committee appointed by the Faculty Board.
4. The Colloquium Doctum exam consists of a written exam with essay questions. With this exam, the Colloquium Doctum Committee tests the candidate's understanding of a number of assigned texts about major themes in world history.
5. The Colloquium Doctum exam is offered once a year; a resit for the person who failed the exam is not offered.
6. Further regulations concerning the Colloquium Doctum, the application procedure and deadlines, as well as the assigned literature for the preparation of this exam, are explained on the FASoS website (admission requirements of the bachelor's programme).

## **SECTION 3 CONTENT AND STRUCTURE OF THE PROGRAMME**

### **Article 3.1 Aim of the programme, including contact hours and final qualifications**

The programme Global Studies aims to help students to approach complex problems of a global nature that require the integration of knowledge and techniques derived from a diversity of disciplines and professions, methodologies for tracing spatio-temporal flows, and skills that enable communication between knowledge domains and a diversity of actors.

The programme trains students to integrate knowledge and skills that pertain to the natural and technical sciences (environmental science, data science), social sciences (development geography, political economy, governance, law, sociology, economics, international relations, and technology studies), life sciences (public health, psychology), and humanities (anthropology, history, and philosophy). It does so through a curriculum of courses, which are co-developed and co-taught by scholars from different disciplines. Knowledge, methods, and skills are taught in an integrated way around semester themes: Environment & Economy, Migration & Citizenship, Tolerance & Beliefs, and Peace & Justice. These themes are preceded by the theme Introduction to Global Studies and a final theme on 21<sup>st</sup>-Century Learning where students reflect on their own learning process and crystallise their life-long learning perspective. Each theme will integrate conceptual and practical knowledge, training in research methodologies, and academic and professional skills.

The programme uses an approach focused on co-development and co-teaching by experts from multiple disciplines to achieve transdisciplinarity. Global Studies also provides a learning environment of comprehensive care and individual guidance by combining co-teaching with the small-scale class setting of PBL and a comprehensive mentoring approach.

Graduates are prepared for a subsequent master's programme in fields that benefit from interdisciplinary expertise and skills, or for a profession at the bachelor's level.

#### **Contact hours**

The average number of contact hours per teaching week in the first year is 11, with the student expected to spend substantial time in individual self-study and group work to make up the entirety of the study load (article 3.5).

#### **Final qualifications Bachelor Global Studies**

Upon completion of the BSc Global Studies, graduates are able to:

##### **D1 Knowledge & understanding**

1. identify and describe the main intellectual roots of the field of Global Studies;
2. describe and contrast the main concepts and theories used in the disciplines of philosophy, political economy, economics, law, sociology, political science, anthropology, cultural studies, history, global health, psychology, and data science as related to global issues;
3. recognise the diversity of flows that are entailed in global issues relating to the mobility of people, goods, services, capital, and ideas and map these using virtual technologies;
4. identify and explain the ethical aspects of researching global issues and of developing interventions for them;
5. identify the basic claims and assumptions in the way global issues in the topical themes are framed.

##### **D2 Applying knowledge and understanding**

1. synthesise and integrate knowledge from the above-mentioned disciplines to form an interdisciplinary perspective through which to analyse a global societal challenge related to the topical themes;
2. analyse flows of people, goods, services, capital, and ideas entailed in global issues and identify how choices made by actors in one part of the world can cause consequences for regions and communities elsewhere in the world;
3. design and carry out a research project on a global issue in an ethical manner;



4. choose and apply suitable qualitative and quantitative methods to construct a research problem on a global societal issue related to the topical themes Environment & Economy (S2), Migration & Citizenship (S3), Tolerance & Beliefs (S4), Peace & Justice (S5), and 21<sup>st</sup> Century Learning (S6);
5. examine the roles of diverse stakeholders relevant for a global issue they are studying, identify their diverse standpoints on the issue and develop a framing of the problem that takes the diversity of standpoints into account;
6. contribute to suitable interventions once the above-mentioned problem has been identified and analysed.

### **D3 Making judgements**

1. weigh the basic claims and assumptions made in academic and societal debates related to global societal challenges, reflect critically on the way in which these issues are categorised and acted upon, and formulate an opinion based on these reflections;
2. assess policies, programmes, and projects related to global issues by using the conceptual and analytical tools that are relevant in the field of Global Studies;
3. approach a global societal issue with an open, curious, and critical attitude, paying particular attention to sustainability and intercultural sensitivities;
4. assess the ethical dimensions of a global issue.

### **D4 Communication**

1. act as truly global citizens in the sense that they have the skills and capacity to act as bridge-builders between diverse societal actors; this includes inter-cultural awareness, listening and communication, empathy, and the ability to communicate their views in a well-reasoned and persuasive manner across cultural and disciplinary boundaries;
2. work effectively in multi- and interdisciplinary teams to resolve complex societal problems;
3. communicate their views convincingly and in a well-reasoned manner across cultural and disciplinary boundaries;
4. communicate effectively using a variety of digital technologies such as social networking tools to share knowledge globally;
5. communicate about global issues in their mother tongue, English, and one additional foreign language.

### **D5 Life-long learning skills**

1. develop a life-long learning attitude, maintaining an open, curious, and critical attitude upon graduation;
2. ask critical questions and test commonly-held assumptions in forming their views on global issues;
3. assess the validity of sources of information and organise information in a well-reasoned argument;
4. identify the ethical dimension of their own decisions and behaviours, be able to adapt and defend the choices they make as a global citizen;
5. use 21<sup>st</sup>-century technology competently in information gathering, analysis of data, and dissemination of findings.

## **Article 3.2 Form of the programme**

The programme is a full-time programme that begins once a year, in September.

## **Article 3.3 Language of instruction**

The programme is offered in English, as motivated in Appendix 1.

### **Article 3.4 Communications and announcement of decisions**

1. Both for communications related to the education and exams, as well as to announce decisions, the Faculty Board, the Board of Examiners, and the examiners may at their discretion use either FASoS Student Intranet, the digital learning environment, or e-mail via a student's UM account.
2. The student is expected to regularly check their UM e-mail, FASoS Student Intranet, and the digital learning environment. Information disseminated via e-mail, FASoS Student Intranet, and the digital learning environment will be assumed to be known.

### **Article 3.5 Study load**

The programme has a study load of 180 credits. Each course year has a study load of 60 credits.

The education spans 40 weeks per year. The programme is a full-time programme; on average, it involves 40 hours of study per week.

### **Article 3.6 Content of the programme**

The programme consists of 3 academic years that have a study load of 60 ECTS. Each year comprises 2 semesters. The final work of the programme is the Bachelor thesis.

The programme is structured around six themes, each of which contains knowledge, theories, methods and academic & professional skills from multiple disciplines. These themes start with an introductory semester to introduce you to the field of Global Studies.

**Year 1** comprises 2 semesters: the themes "Introduction to Global Studies" and "Environment & Economy".

#### **Semester 1: Introduction to Global Studies (GLO1101)**

<b>Period</b>	<b>Code</b>	<b>Title</b>	<b>ECTS</b>	<b>Assessment</b>
1-2	1505LA1	Language Classes Semester 1	2.5	E-P-F
1	Course GLO1111	Introduction to Global Studies I	7.5	E-P-F
	Practical GLO1121	Research Methods for Global Studies I	2.5	E-P-F
	Skills GLO1131	Academic & Professional Skills I	1	E-P-F
2	Course GLO1211	Introduction to Global Studies II	7.5	E-P-F
	Practical GLO1221	Research Methods for Global Studies II	2.5	E-P-F
	Skills GLO1231	Academic & Professional Skills II	1.5	E-P-F
3	Project: GLO1341	Project: Choosing an Intervention	5	E-P-F

**Semester 2: Environment & Economy (GLO1401)**

Period	Code	Title	ECTS	Assessment
4-5	1505LA2	Language Classes Semester 2	2.5	grade
4	Course GLO1411	Environment & Economy I	7.5	grade
	Practical GLO1421	Research Methods for Environment & Economy I	2.5	grade
	Skills GLO1431	Academic & Professional Skills III	1	grade
5	Course GLO1511	Environment & Economy II	7.5	grade
	Practical GLO1521	Research Methods for Environment & Economy II	2.5	grade
	Skills GLO1531	Academic & Professional Skills IV	1.5	grade
6	Project: GLO1641	Project: National Greenhouse Gas Emissions Mitigation Strategy	5	grade

**Year 2** comprises 2 semesters: the themes "Migration & Citizenship" and "Tolerance & Beliefs".

**Semester 3: Migration & Citizenship (GLO2101)**

Period	Code	Title	ECTS	Assessment
1-2	2505LA3	Language Classes Semester 3	2.5	grade
1	Course GLO2111	Migration & Citizenship I	7.5	grade
	Practical GLO2121	Research Methods for Migration & Citizenship I	2.5	grade
	Skills GLO2131	Academic & Professional Skills V	1	grade
2	Course GLO2211	Migration & Citizenship II	7.5	grade
	Practical GLO2221	Research Methods for Migration & Citizenship II	2.5	grade
	Skills GLO2231	Academic & Professional Skills VI	1.5	grade
3	Project: GLO2341	Project: What is the Power of my Passport?	5	grade

**Semester 4: Tolerance & Beliefs (GLO2401)**

Period	Code	Title	ECTS	Assessment
4-5	2505LA4	Language Classes Semester 4	2.5	grade
4	Course GLO2411	Tolerance & Beliefs I	7.5	grade
	Practical GLO2421	Research Methods for Tolerance & Beliefs I	2.5	grade
	Skills GLO2431	Academic & Professional Skills VII	1	grade
5	Course GLO2511	Tolerance & Beliefs II	7.5	grade
	Practical GLO2521	Research Methods for Tolerance & Beliefs II	2.5	grade
	Skills GLO2531	Academic & Professional Skills VIII	1.5	grade
6	Project: GLO2641	Project: Preparing for the Field	5	grade

**Year 3** comprises 2 semesters.

Semester 5 is structured around the theme "Peace & Justice"; part of this theme is the Field Study. Another option for semester 5 is taking one of the offered minors and complete the required 25 ECTS by taking a literature exam to obtain the required 25 ECTS.

Semester 6 is structured around the theme "21<sup>st</sup> Century Learning", and is concluded with the Bachelor Thesis.

### Semester 5: Peace & Justice (GLO3101)

Period	Code	Title	ECTS	Assessment
1	Course GLO3111	Peace & Justice I	8	grade
	Skills GLO3131	Academic & Professional Skills IX	2	grade
2	Course GLO3211	Peace & Justice II	12	grade
	Skills GLO3231	Academic & Professional Skills X	3	grade
3	Project: GLO3998	Project: Thesis Proposal	5	P-F

### Semester 5: minor \*

Period	Code	Title	ECTS	Assessment
1 + 2	Take modules of the offered minors		25	grade
	GLO9010	Literature exam (maximum 12 ECTS)		
3	Project: GLO3998	Project: Thesis Proposal	5	P-F

\* Check the UM website (<https://www.maastrichtuniversity.nl/education/bachelors/minors>) for the minors that are offered for Global Studies.

### Semester 6: 21<sup>st</sup> Century Learning (GLO3401)

Period	Code	Title	ECTS	Assessment
4	Course GLO3411	21st Century Learning I	6	E-P-F
5	Course GLO3511	21st Century Learning II	9	grade
6	Project: GLO3999	Bachelor Thesis	15	grade

#### Article 3.7 Language track

1. Students are required to select a language for the language track in semesters 1-4 from the languages offered in the Global Studies programme.
2. Students cannot select their native language(s) or English.
3. The choice of language is binding for the duration of the language track. A change is only possible for substantial reasons and after discussion with the Student Care Officer.
4. Completion of the language track consists of completion of four semesters of increasing difficulty, reaching approximately a B1 or B2 level on the Common European Framework of Reference for Languages.

## **Article 3.8 Regulations other options for Semester 5**

### **Article 3.8.1 Minor programme**

1. Within the framework of semester 5, each student in the bachelor may select one of the following minors offered by Maastricht University:  
*Entrepreneurship (offered by SBE)*  
*European and International Law (offered by FoL)*  
*Differences/Inequalities: Introduction to Gender and Diversity Studies (offered by FASoS)*  
*Human & Legal Decision-Making (offered by FPN, FoL and SBE)*  
*Psychology (offered by FPN)*  
*Sustainability (offered by SBE)*
2. Minors may request or require pre-requisites, impose quota or select students through an application process that is not specified in this EER.
3. Selecting a minor replaces the content, methods, and skills tracks of that semester in its entirety for the period from September up to and including December (periods 1 and 2).
4. Students following a minor do not participate in the field-study component of the fifth semester. As such, students following a minor will be given a task that replaces the pre-departure training in period 6 of their second year.
5. Students participating in a minor are expected to participate in the thesis proposal in period 3 (January).
6. If the study load acquired in the minor is less than 25 credits, students will be offered a compensation task that allows them to make up the difference. The compensation task can consist of a literature exam – see article 3.8.2 below.
7. If the study load acquired in the minor is more than 25 credits, these credits are noted on the list of examination components, but will not be counted towards the study load referred to in Article 3.5.

### **Article 3.8.2 [not applicable]**

### **Article 3.8.3 Literature exam**

1. A student can take a literature exam as an elective unit of study during semester 5. In a literature exam, a student reviews literature on a research topic that is not covered by the programme content.
2. The student needs prior approval from the literature exam coordinator and the faculty supervisor. The (registration) procedure is published on FASoS Student Intranet.
3. The student must compile a reading list consisting of books, texts and articles for the literature exam, in compliance with the regulations set forth in the Rules and Regulations.
4. The maximum number of credits that can be awarded for (a) literature exam(s) is 12 ECTS.

### **Article 3.8.4 [not applicable]**

### **Article 3.8.5 [not applicable]**

### **Article 3.9 [not applicable]**

### **Article 3.10 [not applicable]**

### **Article 3.11 [not applicable]**

### **Article 3.12 Examination of the programme**

The programme's examination consists of the components of course year 1, 2, and 3 (each 60credits), as mentioned in Article 3.6.

The student follows the programme as referred to in Article 3.6 of the academic year in which they start the programme.

Special transition rules for students with study delay who are confronted with changes in the programme will be communicated together with the changes.

## **SECTION 4 EDUCATION**

### **Article 4.1 Courses, composition, and actual design**

1. For the programme components, modules are given with the study load stated in the programme overviews of Article 3.6.
2. The education is given in forms such as classes, study groups, practical training, lectures, individual supervision, and field study.
3. The Global Year Schedule of the programme indicates the days on which the student should be available for group meetings, lectures, and other educational activities.
4. The Student Portal shows the details of the assessment for the courses the student is registered for.
5. The timetable shows the details (time and location) of the education and collective (MECC) exams the student is registered for. Language classes offered by the UM Language Center may not be visible in the timetable for technical reasons.

### **Article 4.2 Prior knowledge and entrance requirements**

1. The student is expected to follow the chronological order of the consecutive course years, i.e. take the education and exams of course year 1 before participating in the education and exams of course year 2, and the education and exams of course year 2 before participating in the education and exams of course year 3.
2. The student may only participate in the regular content, methods and skills (including field study) in the fifth semester if they:
  - a. have passed all 60 credits of the first year; and
  - b. have passed the concluding project of the second year (period 6, GLO2641).

### **Article 4.3 Course registration**

1. Students without study delay will be automatically registered for subsequent programme modules in the order in which they are offered (cf. Articles 3.6 and 4.2.1). Students will also be automatically registered if they have study delay as long as it does not prevent them from participating in subsequent modules (cf. Article 4.2.2).
2. Students with study delay that interrupts the regular progression of modules (cf. Articles 3.6, 4.2) must discuss their situation with the Global Studies Student Care Officer and develop a study plan in time to be registered for upcoming modules.
3. Course registration includes registration for the first exam sitting of the module (cf. article 5.5).

### **Article 4.4 Attendance and participation**

1. Students are expected to attend 100% of, and actively participate in, all meetings organised in a module.
2. Some meetings (e.g. presentations) may be marked as compulsory; the Canvas pages of modules to which this applies will provide more information.
3. The assessment of participation is explained in the Rules and Regulations.

### **Article 4.5 [not applicable]**

## **SECTION 5 ASSESSMENT**

### **Article 5.1 General**

1. During the module, the extent to which students have successfully achieved the stated learning objectives will be formally assessed.
2. The course manual or syllabus describes the requirements a student must meet to pass the module and the criteria on which the student is assessed.

### **Article 5.2 Assessment**

1. The exam is evaluated by means of a numerical grade or by an excellent/pass/fail mark.
2. Numerical grades are awarded with full and half marks, on a scale of 1 to 10. An explanation of the Dutch grading scale is set forth in the Rules and Regulations.
3. The student passes the module if their final mark is 6.0 or higher, or at least a pass.
4. Any exam taken by a student who was not registered for the module but who nonetheless took the exam will be declared invalid and no result will be registered.

#### **Article 5.2.1 Calculation of the final mark and No Grade**

1. If a module exam consists of several assessments, the final mark will be the average of the marks of the separate questions. This can be a weighted or unweighted average.
2. If the calculation of the final grade leads to a grade that is not a whole (x.0) or half mark (x.5) as defined in paragraph 2 of article 5.2, the final grade is calculated by rounding up or down arithmetically:
  - marks from x.25 to x.74 are rounded to the half mark x.5;
  - marks from x.75 to (x+1).24 are rounded to the whole mark (x+1).0.
3. In case the student was registered for a module exam but did not take all required parts of the exam, a 'No Grade' will be registered for the module.
4. If the calculation of the exam grade is the (weighted) average of partial exam results, this calculation could lead to a pass or passing grade even though not all requirements for passing the module (as set forth in article 5.1 paragraph 2) are met. In this case, a 'No Grade' will be registered for the module.
5. If different or additional regulations apply, the course book will specify this regulation.

### **Article 5.3 Sequence of exams**

Participation in the education and exams of course year 2 and 3, is regulated as set out in Article 4.2.

### **Article 5.4 Scheduling and frequency of exams**

1. A student can take exams twice per academic year on dates and times to be determined by the Faculty Board: once during or directly after the course period (first exam sitting) and once during the course of the academic year (resit option).
2. A student can only retake an exam insofar as is needed to pass the examination (see Article 6.1), with the understanding that a module that is passed (marked 6 or higher, or assessed with at least a pass) cannot be retaken.
3. Exam dates are published in the Exam Schedules on FASoS Student Intranet. In case of collective (MECC/Testvision) exams, further details – time and location – will be listed in the Time Table. Further details of partial exams are listed on the Canvas course page, in the electronic learning environment.
4. In exceptional cases, the Board of Examiners can decide that an exam may be taken at a different date and time than determined in accordance with the first paragraph.
5. Modification of exam dates does not take place in the last eight weeks prior to the initial exam date. In case of modifications in collective (MECC) exams, the Time Table will show the updated exam details.



### **Article 5.5 Registration for exams: first sitting and resit**

1. A student who is registered for a module is automatically registered for the first exam sitting of that module (cf. article 4.3).
2. A student who is entitled to take a module's exam, but did not pass the exam in the first sit will be registered for the resit exam by the faculty.

### **Article 5.6 Exam format**

1. In principle, module exams are written.
2. Written exams include exams at an allocated exam location (e.g., MECC), take-home exams, exams in the form of papers/essays, and exams taken on a computer and a portfolio. The following applies:
  - For written exams at an allocated exam location, the Rules of Procedure for Examinations apply. They have been adopted to provide students with equal opportunities and proper conditions for taking exams.
  - All written assignments, take home exams, and papers, including the programme's final work, must be submitted electronically before the set deadline. Assignments and papers that are submitted too late will not be accepted.
  - The guidelines for written assignments and papers that are included in the course book are part of these regulations.
  - If an assignment is written by multiple students, each student can be evaluated individually based on their explicit individual contribution.
  - The final work of the programme (i.e., the Bachelor's thesis) will be evaluated by at least two examiners. The requirements for the Bachelor's thesis are set forth in the respective course book/course manual.
3. Oral exams are taken only by one person at a time, unless the Board of Examiners decides otherwise. The following applies:
  - An examiner shall give an oral exam in the presence of a teaching staff member (second examiner), unless the Board of Examiners has decided otherwise.
  - Oral exams shall take place in public, unless the Board of Examiners decides otherwise in a special case or unless the student objects to this.
4. A responsible examiner can decide that participation will be part of the assessment of participation as stated in article 4.4.
5. If the number of students is small, the responsible examiner can decide that an exam will have a different form than indicated in the course book. The examiner will announce any such decision no later than two weeks before the scheduled exam date.
6. If different or additional regulations apply, the course book will specify this regulation.
7. For the purpose of creating equal opportunities, the Board of Examiners can decide to adopt and apply individual exam arrangements suited to the individual situation of the student with disabilities. The Board can apply such an arrangement after having received the request from the Disability Support Office. The Board of Examiners ensures that the allowed adaptations of the exam format are in line with the generic requirements to pass the modules and to graduate.

### **Article 5.7 Determination and announcement of exam result**

1. The Board of Examiners determines the standards for assessing each exam format. The standards are included in the Rules and Regulations.
2. The responsible examiner will determine the result of a module exam and provide the Exam Administration with the necessary information to apprise the student of the result within 13 working days of the date on which it was taken, not counting that day.
3. The Exam Administration will publish the results of the module exam on MyUM within 15 working days of the date on which it was taken, not counting that day.
4. The responsible examiner will determine the result of the final work and provide the Exam Administration with the necessary information to apprise the student of the result within 16 working days of the submission deadline, not counting that day.
5. The Exam Administration will publish the result of the final work on MyUM within 18 working days of the submission deadline, not counting that day.

6. The responsible examiner will determine the result of an oral exam and inform the student and the Exam Administration within 24 hours after it is taken. If more than one student takes the same exam, one after the other, this period may be extended by up to five working days. The Exam Administration will publish the result of the oral exam on MyUM within two working days after receipt of the result.

#### **Article 5.8 Right of inspection**

1. Within 10 working days of the date on which the result of a written exam (including a computer-based exam) is announced, not counting that day, the student may, upon request, inspect their evaluated work.
2. The responsible examiner is responsible for the inspection. They may organise an open office hour or make individual arrangements with students who ask for a further explanation of the assessment of their exams. The manner in which they organise this inspection is indicated in the course pages on the digital learning environment.
3. A student may ask the responsible examiner to explain and/or reconsider the result. Such a request will not suspend the period for lodging an appeal, referred to in Article 8.4.
4. Within the period referred to in paragraph 1, any interested party may, upon request, inspect the questions and assignments for the written exam and, if possible, the standards on which its assessment was based.

#### **Article 5.9 Period of validity**

1. Exams which have been passed are valid for an unlimited period.
2. Contrary to the above, the Board of Examiners may require the student to take an additional or replacement exam or exam component for an exam which was passed more than six years ago if the student's knowledge or insight that was examined is demonstrably outdated, or the skills that were examined are demonstrably outdated.
3. Partial results or sub-tests and assignments that were passed within a module that was not completed successfully (e.g. assignments, presentations, papers, exams) remain valid for one academic year after the year in which they were passed, unless stated otherwise in the course book.

#### **Article 5.10 Retention period for exams**

1. The exercises, answers, and the evaluated work of the written exams will be retained in paper or digital form for two years after the exam result is determined.
2. The final work and its assessment form will be kept for at least seven years after the evaluation.

#### **Article 5.11 Exemption**

1. The Board of Examiners may, at a student's request and having heard the relevant examiner, grant the student an exemption from taking an exam upon demonstration of a previously passed exam at a university or university of applied sciences that was similar in terms of content and level.
2. In the case of an exemption for language skills, exemption can also be granted on the basis of an assessment of the student's skill by the UM Language Center.
3. An exemption may only pertain to an entire module and not to a component thereof.
4. At most, 60 credits for the programme may be earned based on the exemptions granted.
5. The final work for the bachelor's programme is excluded from this exemption option.
6. The Board of Examiners will not grant an exemption based on any exam a student passed outside the programme during any period in which the student was barred by the Board of Examiners from taking exams for the programme because of fraud and/or plagiarism.
7. The same period of validity applies to exemptions as to examination results.

### **Article 5.12 Fraud**

1. 'Fraud', including plagiarism, means actions or omissions by a student that make it impossible in whole or in part to properly evaluate their knowledge, understanding, and skills.
2. 'Plagiarism' means the presentation of ideas or words from one's own or someone else's sources without proper acknowledgment of the sources.
3. If the Board of Examiners determines that a student has engaged in fraud with respect to an exam or exam component, they can take appropriate measures.
4. In serious cases of fraud, the Board of Examiners can propose to UM's Executive Board that the student(s) concerned be permanently deregistered from the programme, and/or to revoke a FASoS Bachelor's or Master's degree that was already granted, and/or to exclude the student from further admission to one of the FASoS bachelor's or master's programmes.
5. Further provisions about what constitutes fraud and which disciplinary measures the Board of Examiners can impose are set forth in the Rules and Regulations.

### **Article 5.13 Invalid exam**

If an exam involves irregularities that make it impossible to accurately assess the candidate's knowledge, insight, and skills, the Board of Examiners may declare the exam invalid for both the examinee and a group of examinees.

### **Article 5.14 Unsuitability (Iudicium Abeundi)**

1. In exceptional cases and after careful consideration of the interests involved, the Board of Examiners or the Dean/the Faculty Board may ask the Executive Board to terminate or, as the case may be, refuse the enrolment of a student in a programme, if that student, through their behaviour or opinions ventured, has demonstrated their unsuitability for the practice of one or more professions for which they are trained by the programme he follows, or, as the case may be, for the practical preparation for the practice of the profession.  
The dean/the Faculty Board, the Board of Examiners, and the Executive Board will reach a decision in accordance with the Iudicium Abeundi Protocol adopted by the Dutch Federation of University Medical Centres on 1 November 2010.
2. The relevant clauses of Maastricht University's Enrolment Provisions apply.

## **SECTION 6 FINAL EXAMINATION**

### **Article 6.1 Final examination**

1. The Board of Examiners determines the result and date of the examination and issues the certificate referred to in Article 6.3 as soon as a student has satisfied the requirements for the examination programme.
2. Prior to determining the result of the examination, the Board of Examiners may conduct their own investigation of the student's knowledge regarding one or more components or aspects of the programme.
3. To pass the examination, a student must have passed all components.
4. To pass the examination and receive the certificate, a student must also have been registered for the programme during the period in which the exams were taken.
5. A certificate may only be issued after it has been shown that a student has satisfied all the obligations, including paying the tuition fees.
6. The last day of the month in which a student satisfied all the examination obligations will be considered the examination date (graduation date).
7. A student who is close to passing the examination may, stating reasons, ask the Board of Examiners not to determine the result of the examination yet. This request must be submitted at least one month before the final assignment is turned in or the final exam is taken. The Board of Examiners will always grant the request if:
  - the student is selected by the faculty for a double degree, an extra-curricular internship, or
  - the student holds or will hold a board position for which at least nine months of financial support is awarded from the Profileringsfonds, or if the student holds or will hold an 'INKOM' board position.

### **Article 6.2 Degree**

The student who has passed the examination of a bachelor's programme will be awarded the degree 'Bachelor of Science.'

### **Article 6.3 Certificate and statements**

1. As proof that the examination was passed, the Board of Examiners will issue a certificate after it has been stated by or on behalf of UM's Executive Board that the procedural requirements for presenting the certificate have been met. The certificate is based on the model adopted by UM's Executive Board. One certificate will be issued per programme, even if the student completes several programmes.
2. The certificate that the examination has been passed also indicates:
  - a. the name of the institution;
  - b. the name of the programme;
  - c. the examination components;
  - d. the degree awarded;
  - e. the date on which the programme was most recently accredited or was subjected to the new programme test.
3. Students who are entitled to be issued a certificate may, stating reasons, ask the Board of Examiners not to do this yet (pursuant to Article 6.1, paragraph 7).
4. The certificate is signed by the chair of the Board of Examiners and the faculty Dean.
5. The certificate is awarded in public, unless the Board of Examiners decides otherwise in exceptional cases.
6. The certificate includes a list of the examination components, the 'List of Exam Subjects'.
7. The Board of Examiners includes a 'Diploma Supplement' as referred to in Article 7.11(4) of the Act with the certificate. This diploma supplement is based on the model adopted by UM's Executive Board, which is in compliance with the agreed European standard format.
8. The Board of Examiners may award the 'Cum Laude'. The criteria for graduating with the designation Cum Laude are listed in the Rules and Regulations.
9. Students who have passed more than one exam and who cannot be issued a certificate will, upon request, receive a statement issued by the Board of Examiners that at least indicates the exams that they passed.

#### **Article 6.4 Grade point average (GPA)**

A student can ask the Office of Student Affairs to provide them with a transcript that includes the GPA earned in the programme; this GPA provides a reflection of the student's academic performance. The GPA is not listed on the certificate, the attached diploma supplement, or the List of Exam Subjects. The criteria for the calculation of the GPA are listed in the Rules and Regulations.

#### **Article 6.5 Honours programme certificate**

1. As proof that a student successfully completed the honours programme referred to in Article 3.10, a separate certificate indicating this will be issued in addition to the one referred to in Article 6.3. The separate certificate is based on the model adopted by UM's Executive Board.
2. The components and credits of the honours programme are listed on the 'List of Exam Subjects' attached to the Certificate of the programme's examination.
3. The Board of Examiners decides whether a student has satisfied all the specific requirements of the honours programme.

## **SECTION 7 STUDY GUIDANCE**

### **Article 7.1 Study progress administration**

The faculty will record the students' individual study results and make them available through MyUM. A student can ask the Front Office for a certified printed copy of their results.

### **Article 7.2 Study guidance**

Study guidance is offered in various ways, by the faculty, by the programme (in the form of a personal mentor, and student care officer), and by the university (e.g. student deans, UM psychologists).

#### **Guidance provided by the faculty**

The faculty will provide an introduction for the student registered for the programme, which includes an introduction in the week preceding semester 1 of the first academic year.

#### **Guidance provided by the programme**

The programme will assign a personal mentor to each student. The mentoring track is arranged and additional personal guidance is provided by the Student Care Officer. The mentor will meet or otherwise communicate with the student regularly during the core teaching months of September – June for the duration of their study. The mentor will aim to assist the student with the study as a step in their career, but also as a developmental phase in their life. Conversations with the mentor and Student Care Officer include advice in navigating the university environment, on collaborating professionally and interacting socially with individuals from very different backgrounds, and on managing work load and study process while keeping an even keel. Discussions may include making essential study choices in the pursuit of specific career targets, and therefore integrates with the academic components of the programme including the language and skills tracks, choice of field study and thesis topics to pursue. If desirable and beneficial, a student may discuss broader questions of student life with their mentor or Student Care Officer. Staff, in turn, may refer students to Student Deans and Student Psychologists when needed.

### **Article 7.3 [not applicable]**

### **Article 7.4 [not applicable]**

### **Article 7.5 [not applicable]**

### **Article 7.6 [not applicable]**

### **Article 7.7 [not applicable]**

## **SECTION 8 TRANSITIONAL AND FINAL PROVISIONS**

### **Article 8.1 Amendments**

1. Amendments to these regulations may be adopted in a separate decision by the Faculty Board, after advice and/or consent is received from the educational programme committee and the Faculty Council.
2. An amendment to these regulations will not pertain to the current academic year, unless the interests of the students will not reasonably be harmed as a result.
3. In addition, amendments may not affect, to a student's detriment, a decision regarding a student, which has been taken by the Board of Examiners pursuant to these regulations.

### **Article 8.2 Notice**

1. The Faculty Board ensures that proper notice will be given of these regulations, to the FASoS Rules and Regulations adopted by the Board of Examiners, and any changes to these regulations by, for example, placing such notice on FASoS Student Intranet.
2. Any interested party may obtain a copy of the documents referred to in paragraph 1 from the Faculty Office.

### **Article 8.3 Evaluation**

The Faculty Board will ensure that the education and student workload of the programme are regularly evaluated on course and programme level. Evaluation of education will be performed in qualitative and/or quantitative ways, in order to fulfil both a signalling function and to gain deeper insight in all aspects of educational quality. The manner and frequency in which the data is collected and evaluated depends on the design and type of teaching activities, as well as the number of students, in order to maintain the quality and reliability of the evaluation.

### **Article 8.4 Unforeseen cases/Hardship clause**

1. In cases not covered or not clearly covered by these regulations, decisions are taken by or on behalf of the Faculty Board, after it has consulted with the Board of Examiners.
2. In individual cases in which application of the Education and Examination Regulations, except for the study advice rules, would lead to manifestly unreasonable results, the Board of Examiners can deviate from the stated regulations in the student's favour.

### **Article 8.5 Right of appeal**

Within six weeks after the decision by the examiner and the Board of Examiners is announced, the party concerned may appeal this decision to UM's Complaints Service Point.

The appeal must be signed, must include a date and the name and address of the party lodging the appeal, must indicate the grounds for the appeal and, if possible, must include a copy of the decision being appealed.

In the FASoS Rules and Regulations the procedures for inspection, explanation and appeal of exams are explained. An elaborate explanation of these procedures can also be found on FASoS Student Intranet.

### **Article 8.6 Effective date**

This set of regulations will come into force on 1 September 2022 and will apply to academic year 2022/23.

Adopted by the FASoS Faculty Board on 22 June 2022.

**SECTION 9 [not applicable]**

**SECTION 10 [not applicable]**



## **Appendix 1 Choice for language of instruction of the programme**

The choice for the language of instruction of the programme is in line with the UM Code of Conduct on language in accordance with the Dutch Higher Education and Research Act (WHW) art. 7.2.

Because of the specific educational nature and profile of the Bachelor Global Studies teaching and examinations are conducted in English, with the exception of the language track in semesters 1–4. This guarantees the quality of education, because:

- The content of the programme has an international orientation, studies complex global issues, and has a focus on connecting the Global North and South.
- The academic community is internationally oriented and the staff is international. The bachelor's programme in Global Studies is taught by a dedicated, international group of academics from across Maastricht University, and with regular contributions by visiting scholars from the Global South. Staff originates from numerous European and non-European countries. Teaching takes place in an international classroom, where the language of instruction is English. All students have the possibility to participate in an international field study in the fifth semester.
- The labour market demand is internationally oriented, and language skills are highly valued by employers. Students are expected to learn an additional foreign language during semesters 1–4 in addition to their growing mastery of English and their own native tongue(s). Alumni are expected to pursue international Master's programmes or careers with international institutes and corporations in the Netherlands, Europe, and beyond. Therefore, our graduates require the ability to deal with multi-dimensional issues and problems in an international setting.
- The student intake and current population is internationally diverse and English is the common language.