

## Application form for exemption from statutory tuition fee due to a full-time board position<sup>1</sup>

### Personal data applicant:

First and last name:.....

Student-ID: .....

Address:.....

Phone number: .....

UM e-mail address: .....

### Data board position:

Student organization .....

Specific board position:.....

Term of office:.....

In support of this application for exemption from statutory tuition fee for the upcoming academic year, the following required documents are **attached** (*please check what is attached*):

- Scan of UM-card or identity card/passport
- Print screen of a 'Mijn-DUO notification' showing the remainder of the months belonging to the performance grant phase<sup>2</sup>: login at 'Mijn-DUO' / klik on "my products" / overview "student financing" with "awarded student financing" and "remaining months performance grant". Beware: The applicant's name and the DUO notification's date must be visible on the print screen.
- Declaration signed and dated by the President of the student organization's present board, for which the board activities will be performed upcoming academic year, confirming:
  - the date on which the applicant will take up the board position
  - that it concerns a full-time board position

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<sup>1</sup> This form, completed and accompanied by appendices, must be sent to Studentendecanen@maastrichtuniversity.nl no later than 1 August of the academic year prior to the academic year for which the application is being submitted. Only complete applications will be considered. The applicant will receive confirmation thereof.

<sup>2</sup> A student is only eligible for exemption from statutory tuition fees if the student is entitled to board months. This requires, among other things, that the board function is performed during the performance-related grant phase + 1 year. See for more info: <https://www.maastrichtuniversity.nl/support/during-your-studies/money-matters/funds-students/financial-support-case-study-delay-2>

- that the applicant will be nominated by the board for the upcoming academic year for 12 board months from the UM Profileringsfonds
- Certified extract of study results obtained within the UM degree programme<sup>3</sup>

**The applicant declares:**

- for (upcoming) academic year .....  
*(fill in the academic year) to have a definitive full-time UM registration for the Bachelor's/ Master's program (not a pre-master) (delete what is not applicable and fill in the programme):* .....
- to understand that if the requested exemption from statutory tuition fees is granted, the applicant may not follow any form of education, take any exams, or graduate.
- to understand that for the academic year in question, the applicant will receive an individually determined financial allowance (administrative months) from the UM Profileringsfonds for the extra study costs, which will be the result of a year of study delay, caused by full-time administrative activity.
- to understand that if the requested exemption from statutory tuition fees is granted in the academic year in question on the basis of UM registration, the applicant will continue to be entitled to student finance, but cannot claim a 'DUO performance grant extension' for the study delay as a result of the board year.
- to be understandably obliged to report the resignation of the board position in the course of the academic year in question via [profileringsfonds@maastrichtuniversity.nl](mailto:profileringsfonds@maastrichtuniversity.nl) and to pay back the board months received in proportion to the remaining months of the academic year. In that case, the exemption from statutory tuition fees will expire with retroactive effect and the applicant will have to pay the full statutory tuition fees for the academic year in question. As a result of this, for the academic year in question, the student's right to education, taking exams and graduation will revive.
- to have carefully read this form including footnotes and to have completed it truthfully.

.....  
The applicant's signature

.....  
Date

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<sup>3</sup> A student is only eligible for exemption from statutory tuition fees if all 60 ECTS of the first academic year of the Bachelor's programme and an average of 40 ECTS per academic year have been obtained. A certified extract of obtained study results with dates can be requested through the Education Office.