

Maastricht

Law

Faculty of Law

Working Paper series

Submission guidelines

Faculty of Law

Working Paper series

Submission guidelines

Aim and Scope

The purpose of the Maastricht Faculty of Law Working Paper Series is to stimulate international discussion on the broad range of subjects in which the Faculty of Law is engaged. Submission to the series is open to members of the Faculty (including visiting researchers), to papers presented at academic events organised by the Faculty of Law, or by invitation.

Each paper will be included in the faculty series. There is also the possibility to include the paper in the series of an institute at the same time.

Instructions for Authors

Authors are kindly requested to adhere to the following specifications in the preparation of the submission:

- papers are to be submitted by email in Microsoft Word format;
- submissions are to use Times New Roman 12-point font and to be in 1.5 spacing format;
- papers must include a 200 word abstract and a set of five keywords, both to follow beneath the title and name of the author;
- papers over 30 pages in length are to include a table of contents;
- page numbers are to be included at the bottom of the page;
- supply your name, email address and institutional affiliation on a blank page at the beginning of your paper.

Publication as a Maastricht Working Paper does not prejudice subsequent publication in a book or journal.

All submissions must be ready for on-line publication at the time of submission. The author is responsible for citation checks and for ensuring that all footnotes are correct and properly numbered. Authors are encouraged to use on-line cross-references but are requested to ensure that all links are correct and up-to-date.

Please ensure that submissions have been carefully proof-read prior to submission.

Review Process

Submissions to the faculty series will be reviewed, normally by two members of the editorial board. The board is committed to keeping the review process quick and simple and to coming to a decision about publication within four weeks after submission. The reviewers may request authors to incorporate feedback before publication. Papers to be included in an institute series will be reviewed by a board set up by the institute.

Please state clearly in the e-mail whether the submission is to be included in the Faculty working paper series or in the series of an institute respectively.

Selection criteria

In order to be considered for publication, papers should:

- be analytical by nature;
- contain significant original research not previously published;
- fit into the faculty's research programme.

SSRN

Papers that are accepted for the Maastricht Working Paper Series are automatically uploaded on the SSRN Network as well. The submitted papers can be consulted on both sites; the Maastricht Working Paper will be linked to the SSRN (pdf) file. If the author does not want the paper to be published on SSRN, it is his/her responsibility to indicate such in the submission message.

All submissions are to be addressed to [Marjo Mullers](#).