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**Special research Fund 2020**

**call for proposals for**

**JOINT degree projects**

**in the framework of**

**the cooperation between**

**Hasselt University & maastricht University Faculty of law**

|  |  |
| --- | --- |
| **Name of the candidate** |  |
| **Name UHasselt supervisor** |  |
| **Name UM supervisor** |  |
| **Indicative title of the research project***This text will be used for administrative purposes only. This text will be used for communication purposes on internal and external websites. We suggest not to include any confidential information.* | In English: In Dutch: |
|  |
| **Annexes:** | [ ]  short bio of both supervisors and co-promoters must be included\*[ ]  copy of the candidate’s diploma and study results**\***[ ]  The Master’s thesis or, if not available, another substantial piece of English or Dutch writing\*[ ]  proof of the English language level (being a native speaker, having completed a university degree in the English language or having passed a IELTS or TOEFL test; a IELTS score of 6.5 with no less than 6.5 in writing or an internet-based TOEFL score of 90 with no less than 23 in writing is sufficient)\* |
| **Signature principal supervisor UHasselt** | *(date)* |
| **Signature principal supervisor Maastricht University** | *(date)* |
|  |

***\*Required annex: without this annex, the application will be declared inadmissible***

**This application document shall be filled out in English.**

**This application document, duly filled out, has to be sent at the latest on 01.10.2020, 23h59 to:**

**🡪 For joint projects between UM and UHasselt:** **BOF@UHasselt.be** **and** **patrick.vaneijs@maastrichttuniversity.nl**

***Only upon receipt of your confirmation e-mail, your application has been successfully submitted.***

**Part I – Data of the applicant**

**1. Personal data**

|  |  |
| --- | --- |
| **Name** |  |
| **First name** |  |
| **Gender**  |  |
| **Nationality** |  |
| **ORCID\*** |  |
| **e-mail** |  |
| **Telephone/cellphone number** |  |
| **Graduation date** |  |

*\* ORCID provides a persistent digital identifier that distinguishes you from every other researcher and, through integration in key research workflows such as manuscript and grant submission, supports automated linkages between you and your professional activities ensuring that your work is recognized.*

*Make your own ORCID on:* [*https://orcid.org/*](https://orcid.org/)

## 2. Supervisor(s)

|  |  |  |
| --- | --- | --- |
|  | **UHasselt promoter** | **UM promoter** |
| **Name** |  |  |
| **First name** |  |  |
| **ORCID** |  |  |
| **Research group** |  |  |
| **Research Institute** |  |  |
| **Position (title)** |  |  |

\* short bio of both promoters must be included

**3. (If applicable) co-supervisor(s) – max. 2**

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|  | **Co-promoter 1** | **Co-promoter 2\*** |
| **Name** |  |  |
| **First name** |  |  |
| **ORCID** |  |  |
| **Function** |  |  |
| **Research group/institute** |  |  |
| **institution(s) of appointment** |  |  |
| **Position (title)** |  |  |

\* short bio of of co-supervisor(s) must be included

**4. Educational background**

|  |  |
| --- | --- |
| ***Year of graduation secondary education:***  |   |
| ***Higher Education\**** | ***Name programme*** | ***Institute of Higher Education/******University*** | ***Score / degree*** | ***Date*** |
| 1st Bachelor |  |  |  |  |
| 2nd Bachelor |  |  |  |  |
| 3th Bachelor |  |  |  |  |
| 1st Master |  |  |  |  |
| 2nd Master |  |  |  |  |
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\*copy of the diploma and study results per year must be included

**If you think it’s necessary to give additional feedback on your study results and/or ranking, please provide a brief explanation.**

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**5. Master Thesis**

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| **Supervisor** |  |
| **Title** |  |
| **Year** |  |
| **University / institute of higher education** |  |
| **Brief thesis description** |  |

**6. Professional background (if applicable)**

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| --- | --- | --- | --- |
| ***Employer*** | ***Percentage******Appointment*** | ***Position*** | ***Period*** |
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**7. If you have already received any grants not mentioned under 6, since the completion of your studies, please list them here (including any current position, stating whether this position is renewable and whether you have applied for a renewal).**

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**8. Discipline in which the project will be prepared (PhD degree):**

*Joint UHasselt/ Maastricht PhD projects must fit within the domains of research in Law.*

**@UHasselt side**

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| ***School for Educational Studies*** |
| [ ]  Educational sciences |
| ***Medicine and Life Sciences*** |
| [ ]  Medical science |
| [ ]  Biomedical science |
| ***Rehabilitation Sciences*** |
| [ ]  Rehabilitation sciences  |
| [ ]  Rehabilitation sciences and physiotherapy |
| [ ]  Occupational therapy |
|  ***Sciences*** |
| [ ]  Sciences |
| [ ]  Sciences: mathematics |
| [ ]  Sciences: statistics |
| [ ]  Sciences: physics |
| [ ]  Sciences: chemistry |
| [ ]  Sciences: biology |
| [ ]  Sciences: information technology |
| ***Engineering Technology*** |
| [ ]  Engineering Technology |
| ***Business Economics*** |
| [ ]  Business Economics |
| [ ]  Tourism |
| ***School for Transportation Sciences*** |
| [ ]  Transportation sciences |
| ***Law*** |
| [ ]  Law |
| ***Architecture and Arts*** |
| [ ]  Architecture[[1]](#footnote-1) |
| [ ]  Audiovisual and visual Arts1 |

**@Maastricht UMC+ side**

|  |
| --- |
| ***Faculty of Law*** |
| [ ]  Law |

**9. If you have pursued scientific/scholarly studies and/or experience abroad (other than mentioned in the diplomas), please list them here.**

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**10. If you have already published scholarly/scientific articles, please list them with complete bibliographical information.**

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**11. Other elements of added value that are complementary to your CV can be listed here, such as:**

* **(inter)national mobility,**
* **intersectoral mobility,**
* **acquired prices,**
* **internships,**
* **other elements.**

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**12. Motivational Statement (discuss personal motivations, your (research) interests, your experience and activities, and your future goals. Focus on your personal background or experiences that have significantly influenced you or your goals (ca. 500 words).**

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**Part II – The doctoral research**

1. **Title**

**Dutch (compulsory)**

*This text will be used for administrative purposes and for communication purposes on internal and external websites. We suggest not to include any confidential information.*

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**English (compulsory)**

*This text will be used for administrative purposes and for communication purposes on internal and external websites. We suggest not to include any confidential information.*

1. **The doctoral research**

**2a.** **Background to the research proposal, objectives and main research question**

*Max. 500 words (excl. references, including footnotes). Use Word Count to specify.*

**2b. Description of the proposed research**

*Max. 1,000 words (excl. references, including footnotes). Use Word Count to specify.*

**2c. Literature references**

Max. 10 references.

**2d. Innovative character of the proposal**

*Max. 200 words*

**2e. Methodology and time plan**

*Please specify the research design, the methods and explain the link between the proposed research and the methodology.*

*Max. 400 words*

**2f. Academic setting within the research programme of the Maastricht Faculty of Law**

*Please identify how your proposal fits within the faculty’s research programme*

*Max. 200 words*

**2g. Academic setting within the research programme of the Hasselt Faculty of Law**

*Please identify how your proposal fits within the faculty’s research programme (only in case you apply for a joint Hasselt – Maastricht position)*

*Max. 200 words*

**2h. Cooperation between Hasselt and Maastricht**

*Please identify how your research will contribute to the cooperation between Hasselt and Maastricht*

*Max. 100 words*

Please tick the box:

[ ]  the proposal fits within an existing collaboration between both institutions,

[ ]  it is a new collaboration.

*Please explain how the collaboration will be continued after this project and illustrate the added value for both research groups/institutions.*

*Max. 100 words*

**2i. Societal Relevance**

*How can results be applied in other research areas? How can results be applied in society, business, etc.*

*Max.* 200 words

**2j. Budget**

For each PhD project a research budget is available. The type of research may require a larger budget. Please submit a detailed budget if it is expected that it will exceed the available budget This budget should also indicate how the research can be completed when additional resources are not available.

## 3. Possible ethical implications relating to the proposed research:

In the table below questions are listed on the ethical aspects of your research proposal. If you mark a ‘yes’ for the question, it follows that

* **For the questions marked with \*:** the applicant is legally or on the basis of institutional regulations obliged to ask for an ethical advice at the competent ethics committee of the host institution; please do take into account that even when there is no obligation with regard to the research itself, for the publication of the results a positive advise still can prove to be necessary.

If you have answered questions with a \* positively, you must submit your proposal to the ethics committee **as soon as your application has been approved for funding**. Your fellowship can only start when this clearance has been formally given. Only if the advice relates to a work package that is planned for a later stage of the fellowship, it may be submitted just before the start of that part of the research. Please keep in mind that the advisory procedure can take some time and that therefore you should submit your proposal to the ethics committee well in time.

* **For the questions that are not marked:** the applicant and the evaluation panel are invited to reflect on the issue and take, if necessary, the necessary precautionary measures.

|  |  |
| --- | --- |
| I confirm that **none of the issues below apply** to the proposal.  | [ ] True [ ]  False |
| I hereby **confirm having taken note that an ethical clearance is needed** for the start of my project. **I will** thus **ensure submission of my proposal to the research ethics committee at both universities**. | [ ]  True [ ]  False |
| Please specify which ethics committee(s) deal(s)/will deal with your application: ……………………………..In case you will submit your proposal to the committee only before the start of work package(s) (WP) that are concerned:Number/description of WP(s) Starting date of WP(s)………………………………………………….. ………………………………. |  |

1. **Human Embryos/Foetuses**

*Ethics advice related to these questions should always be requested before the start of the research project as a whole and also require an examination by the federal commission for embryos*

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| --- | --- |
| Does your research involve Human Embryonic Stem Cells (hESCs)?\*Will the hESCs be directly derived from embryos within this project? Are the hESCs previously established cell lines? | [ ]  Yes [ ]  No[ ]  Yes [ ]  No [ ]  Yes [ ]  No |
| Does your research involve the use of human embryos?\*  | [ ]  Yes [ ]  No |
| Does your research involve the use of human foetal tissues / cells?\*  | [ ]  Yes [ ]  No |
| **2. Humans** |  |
| Does your research involve human participants? \*Are they volunteers for social or human sciences research? Are they persons unable to give informed consent? Are they vulnerable individuals or groups? Are they children/minors? Are they patients? Are they healthy volunteers for medical studies? | [ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No |
| Does your research involve physical interventions on human study participants?\*Does it involve invasive techniques? Does it involve collection of biological samples? | [ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No |
| **3. Human Cells/Tissues** |  |
| Does your research involve human cells or tissues (other than from Human Embryos/Foetuses, i.e. section1)?\*Are they obtained from commercial sources? Do they originate from another laboratory/institution/biobank? Were they produced or collected by you from previous research activities? Are they produced or collected by you as part of this project? | [ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No |
| **4. Personal Data** |  |
| Does your research involve personal data collection and/or processing?(1) \*Does it involve the collection and/or processing of sensitive personal data (e.g.: health, sexual lifestyle, ethnicity, political opinion, religious or philosophical conviction)? Does it involve collecting/processing of genetic information/data? Does it involve tracking or observation of participants?  | [ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No |
| Does your research involve further processing of previously collected personal data (secondary use)?\* | [ ]  Yes [ ]  No |
| **5. Animals**  |  |
| Does your research involve research procedures to live non-human vertebrate animals (incl. independently feeding larval forms, foetal forms of mammals in the last trimester of their normal development and cephalopods, and also forms in earlier stages if the experiments have consequences in later stages)?\*Are they vertebrates or live cephalopods? Are they non-human primates? (²) Are they genetically modified animals? Are they cloned farm animals? Are they endangered species? | [ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No[ ]  Yes [ ]  No |
| **6. International collaboration** |  |
| Do you plan to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)?\* | [ ]  Yes [ ]  No |
| Do you plan to import/export any material from/to other countries?Name of country/ies: ……………………………………………………………. | [ ]  Yes [ ]  No |
| If your research involves low and/or lower middle income countries, are benefits- sharing measures foreseen? | [ ]  Yes [ ]  No |
| Could the situation in the country put the individuals taking part in the research at risk?  | [ ]  Yes [ ]  No |
| **7. Environment & Health and Safety** |  |
| Does your research involve the use of elements that may cause harm to the environment, to animals or plants? | [ ]  Yes [ ]  No |
| Does your research deal with endangered fauna and/or flora and/or protected areas?  | [ ]  Yes [ ]  No |
| Does your research involve the use of elements that may cause harm to humans, including research staff? | [ ]  Yes [ ]  No |
| **8. Dual Use** |  |
| Does your research have the potential for military applications?  | [ ]  Yes [ ]  No |
| **9. Misuse** |  |
| Does your research have the potential for malevolent/criminal/terrorist abuse?  | [ ]  Yes [ ]  No |
| **10. Other Ethics Issues** |  |
| Are there any **other ethics issues** that should be taken into consideration? | [ ]  Yes [ ]  No |
| ***Please specify: ……………………………………………..*** |  |

(¹) For these issues the Belgian commission on privacy protection (Commissie voor de bescherming van de

persoonlijke levenssfeer) has to be consulted. You cannot consult the commission directly, but always first

contact the research coordination of your university.

(²) In this case you already have to submit your proposal to the ethics committee in the application phase.

**4. Datamanagement Plan**

1. Describe the datatypes (surveys, sequences, manuscripts, objects, ...) the research will collect and/or generate and /or (re)use.

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2. Specify in which way the following provisions are in place in order to preserve the data during and at least 5 years after the end of the research.

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3. What's the reason why you wish to deviate from the principle of preservation of data and of the minimum preservation term of 5 years?

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4. Are there issues concerning research data indicated in the ethics questionnaire of this application form? If yes, which specific security measures those data require?

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5. Which other issues related to the data management are relevant to mention?

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**5. Discipline codes**

Please mention the “Main Research fields” that matches best to the subject of your research proposal (sublevel 4) (min. 1, max. 5 fields). You can find the list [here](https://researchportal.be/sites/default/files/block-attachments/2019-04/20190213%20pdf_VODL_V2018.pdf).

|  |  |
| --- | --- |
| **Discipline code (sublevel 4, i.e. 8 digits)** | **Main research Field** |
|  |  |
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**Part III - Abstracts**

Please provide a brief, simplified abstract of your project in Dutch (min 250 – max 1.500 characters). This text is intended for the university administration. This text will be used for purposes on internal and external websites. We suggest not to include any confidential information.

Please provide a brief, vulgarizing abstract of your project in English (min 250 – max 1.500 characters). This text is intended for university administration. This text will be used for communication purposes on internal and external websites. We suggest not to include any confidential information.

**Part III - References**

*Please provide the contact details of two references.*

|  |  |  |  |
| --- | --- | --- | --- |
| ***Name*** | ***Position/institution*** | ***E-mail and telephone number*** | ***Info of why he/she can act as reference*** |
|  |  |  |  |
|  |  |  |  |

1. The area of study may be supplemented by the name of a discipline. [↑](#footnote-ref-1)